

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 11-02-03 FTO Nathan Ellsberry #231 was posted as A-floor officer. Trainee Preston Wills #205 was posted as Medical Watch officer. Trainee Wills completed the fifth and sixth phases of training. Trainee Wills completed the practice phase of training and successfully answered all questions during the proficiency test given by FTO Ellsberry. Trainee Wills is hereby certified to work the position of Medical Watch officer.

T. P. Wills #205
Trainee's Signature

02-23-04
Date

N. R. Ellsberry #231
F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee T. Wills # 205

FTO N. Ellsberry #231

Date 7-29-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-29-03 FTO Ellsberry was posted as C-Floor Officer. Trainee Wills was posted as Medical Watch Officer. Trainee Wills #205 completed the first phase of training. Trainee Wills read and signed the last document. Trainee Wills did not have any questions or concerns throughout the day.

J. P. Wills 205

Trainee's Signature

A. Ellsberry #231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills, Tomas # 205FTO Mingo # 330Date 12/12/02Page 1 of 1

Narrative: Give a brief description of training conducted today and outcome.

Deputy Wills was trained D/F medical watch duties.
Trainee maintain Paper Work on medical, Suicide, and
Lockdown watches. Trainee Also was instructed to make
rounds within the section to check on health and well being
of all inmates, and to check for Safety hazards and
Contraband.

Thomas P. Wills #205
Trainee's Signature

Paul M. G.
FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: T. Wills #205

F.T.O. N. ELLSBERRY #231

Date: 08-24-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 08-24-03 FTO Nathan Ellsberry #231 was posted as A-floor officer. Trainee Wills #205 was posted as Medical watch officer. FTO Ellsberry explained and demonstrated all 12 steps of the training task document. Trainee Wills #205 did not have any questions or concerns for the remainder of the day.

T.P. Wills #205
Trainee's Signature

FTO Ellsberry # 231
F.T.O's Signature

FTO MODULE PERFORMANCE CHECKLIST

Chapter _____

Modular Title: **Booking Control**

Trainee T. Wills #205
FTO N. Ellsberry #221

<p>Performance Objective: following demonstration by the designated Field Trainer; the trainee will: Conduct safety and security operations, control access in and out of booking area, registering on the proper logs persons who enter and exit. Professionally answer the telephones and provide information. The primary function of this post is to be in control of access and departure of all persons.</p>		<p>Trainee Reads/Review task document</p>	<p>FTO Explains and Demonstrates</p>	<p>Trainee Explains and demonstrates</p>	<p>Trainee Practices</p>	<p>Trainee Performs Successfully (Proficiency Test Completed)</p>
1) Enter the booking control room and secure the door. Receive a briefing from the on-duty deputy regarding daily events.						
2) Sign post orders and assume the duties of booking control- controlling all exiting and entering of the booking areas.						
3) Document all agencies, and all inmates coming in and out of the facility. Example: Court, hospital, funeral, etc.						
4) Monitor the security cameras and report any unusual incidents to the on-duty supervisor,						
5) Monitor the two security gates and allow access and exit to those who are authorized. Always check for identification on vehicle.						
6) Demonstrate the proper technique for opening both gates at the same time during an emergency (firetruck, ambulance, etc.)						
7) Control access and exit to the holding tanks in booking as directed by the booking staff control on/off of telephones.						
8) Restrict access to anyone with a firearm on, excluding law enforcement using the elevator for upstairs access.						
9) Notify S-1 when any inmate(s) departs/returns through booking control by either ambulance or transport for the hospital.						
10) Answer the telephone for limited information to those calling for bonds, releases and general inquiries.						
11) Brief the oncoming staff on all information in regards to booking and booking control.						
12) Upon departure from booking control, ensure that the relieving officer is fully briefed, and that the door is secure.						
<p>I certify that proficiency was demonstrated by the above trainee concerning this task on <u>10-20-03</u> (date)</p>						
<p>FTO <u>7-11-03</u> #231</p>						
<p>Trainee <u>R. Weller 205</u></p>						

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-04

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 10-20-03 FTO Nathan Ellsberry #231 was posted as A-floor officer. Trainee Preston Wills #205 was posted as Booking Control officer. Trainee Wills successfully completed the fifth and sixth phases of training. Trainee Wills completed the practice phase and successfully answered all questions during the proficiency test. Trainee Wills is hereby certified to work the post of Booking Control.

T.P.Wills 205
Trainee's Signature

01-23-04
Date

N.R. Ellsberry 231
F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 09-02-03 FTO Nathan Ellsberry was posted as Roving officer. Trainee Preston Wills #205 was posted as Booking Control officer. Trainee Wills successfully completed the third phase of training. Trainee Wills successfully explained each step of the task document as FTO Ellsberry demonstrated. Trainee Wills did not have any questions or concerns throughout the day.

Trainee's Signature

01-23-04
Date

N. R. Ellsberry 231
F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 08-26-03 FTO Nathan Ellsberry #231 was posted as Roving officer. Trainee Preston Wills #205 was posted as Booking Control officer. Trainee Wills completed the second phase of training. Trainee Wills observed while FTO Ellsberry explained and demonstrated all steps of the training task document. Trainee Wills did not have any questions or concerns throughout the day. End of Report.

J. P. Wills 205

Trainee's Signature

02-23-01

Date

N. R. Ellsberry 231

F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-04

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 09-07-03 FTO Nathan Ellsberry #231 was posted as A-control officer. Trainee Preston Wills #205 was posted as Booking Control officer. Trainee Wills successfully completed the fourth phase of training and began the fifth phase. Trainee Wills successfully explained and demonstrated all steps of the task document. Trainee Wills then began the practice phase of training. Trainee Wills did not have any questions or concerns throughout the day.

J.P. Wills 205
Trainee's Signature

01-23-04
Date

N.R. Ells 231
F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee T. Wills #205

FTO N. Ellsberry #231

Date 7-19-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-19-03 FTO Ellsberry was posted as Front Desk officer. Trainee Wills was posted as Booking Control officer. Trainee Wills checked in with FTO Ellsberry periodically via telephone. Trainee Wills was allowed to read the task document. Trainee Wills did not have any questions or concerns throughout the day.

T.P. Willis #205

Trainee's Signature

N. Ellsberg #231

FTO's Signature

FTO MODULE PERFORMANCE CHECKLIST

Chapter _____
Modular Title: **FLOOR OFFICER**Trainee T. Will, # 205
FTO Ellsberry # 231

<p>Performance Objective: Following demonstration by the designated Field Trainer the trainee will: Provide safety and security supervising all inmate activities within the block and sections. At all times be knowledgeable of inmate counts, requests and special requirements of the individual block assigned, to include recreation time. at all times monitor the safety of all staff and visitors to the block. Prepare inmates for transfer/receive arriving inmates.</p>	<table border="1"> <thead> <tr> <th data-bbox="996 392 1122 755">Trainee Reads/Review task document</th><th data-bbox="1122 392 1247 755">FTO Explains and Demonstrates</th><th data-bbox="1247 392 1373 755">Trainee explains as FTO demonstrates</th><th data-bbox="1373 392 1515 755">Trainee Explains and demonstrates</th><th data-bbox="1515 392 1520 755">Trainee Practices</th><th data-bbox="996 755 1515 1865">Trainee Performs Successfully (Proficiency Test Completed)</th></tr> </thead> <tbody> <tr> <td data-bbox="996 392 1122 755">NE 231 7-11-03 P. wills 205 8-11-03</td><td data-bbox="1122 392 1247 755">NE 231 7-15-03 P. wills 205 8-11-03</td><td data-bbox="1247 392 1373 755">NE 231 7-24-03 P. wills 205 8-11-03</td><td data-bbox="1373 392 1515 755">NE 231 7-25-03 P. wills 205 8-11-03</td><td data-bbox="1515 392 1520 755"></td><td data-bbox="996 755 1515 1865">NE 231 8-10-03 P. wills 205 8-11-03</td></tr> <tr> <td data-bbox="996 755 1122 1865">I certify that proficiency was demonstrated by the above trainee concerning this task on <u>8-1-03</u> (date) FTO <u>Ellsberry #231</u> Trainee <u>Will, 231</u></td><td data-bbox="1122 755 1247 1865"></td><td data-bbox="1247 755 1373 1865"></td><td data-bbox="1373 755 1515 1865"></td><td data-bbox="1515 755 1520 1865"></td><td data-bbox="996 755 1515 1865"></td></tr> </tbody> </table>	Trainee Reads/Review task document	FTO Explains and Demonstrates	Trainee explains as FTO demonstrates	Trainee Explains and demonstrates	Trainee Practices	Trainee Performs Successfully (Proficiency Test Completed)	NE 231 7-11-03 P. wills 205 8-11-03	NE 231 7-15-03 P. wills 205 8-11-03	NE 231 7-24-03 P. wills 205 8-11-03	NE 231 7-25-03 P. wills 205 8-11-03		NE 231 8-10-03 P. wills 205 8-11-03	I certify that proficiency was demonstrated by the above trainee concerning this task on <u>8-1-03</u> (date) FTO <u>Ellsberry #231</u> Trainee <u>Will, 231</u>					
Trainee Reads/Review task document	FTO Explains and Demonstrates	Trainee explains as FTO demonstrates	Trainee Explains and demonstrates	Trainee Practices	Trainee Performs Successfully (Proficiency Test Completed)														
NE 231 7-11-03 P. wills 205 8-11-03	NE 231 7-15-03 P. wills 205 8-11-03	NE 231 7-24-03 P. wills 205 8-11-03	NE 231 7-25-03 P. wills 205 8-11-03		NE 231 8-10-03 P. wills 205 8-11-03														
I certify that proficiency was demonstrated by the above trainee concerning this task on <u>8-1-03</u> (date) FTO <u>Ellsberry #231</u> Trainee <u>Will, 231</u>																			

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O. N. ELLSBERRY #231

Date: 8-1-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 8-1-03 FTO Nathan Ellsberry #231 was posted as roving officer. Trainee Thomas Wills #205 was posted as C-floor officer. FTO Ellsberry conducted a proficiency test on Trainee Wills. Trainee Wills successfully completed the proficiency exam. FTO Ellsberry did note that Trainee Wills needs to work on concentration and prioritizing tasks. Trainee Wills is hereby released of all floor officer training.

T.P. Wills #205

Trainee's Signature

N. Ellsberry #231

F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee T. Wills #205

FTO N. Ellsberry #231

Date 7-24-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

FTO Ellsberry was posted as Roving Officer. Trainee Wills was posted as C-Floor Officer. Trainee Wills completed the fourth phase of training. Trainee Wills successfully explained all 12 steps of the task document as FTO Ellsberry demonstrated. Trainee Wills did not have any other questions or concerns throughout the day.

T.R. Wills #205
Trainee's Signature

N. Ellsberry #231
FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee T. Wills #205

FTO N. Ellsberry #231

Date 7-21-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-21-03 FTO Ellsberry #231 was posted as Roving Officer. Trainee Wills was posted as C-Floor Officer. Trainee Wills completed the third phase of training. Trainee Wills explained the steps as FTO Ellsberry demonstrated. Trainee Wills did not have any questions or concerns throughout the day.

J. R. Wills #205

Trainee's Signature

A. Ellsberry #231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee T. Wills # 105

FTO Ellsberry # 231

Date 7-15-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-15-03 FTO Ellsberry was posted as roving officer.
Trainee Wills was posted as B-Floor Officer. FTO Ellsberry
took 15 minutes to explain and demonstrate all steps
of the task document. Trainee Wills did not have any
questions or concerns throughout the day.

T.P. Wills 205

Trainee's Signature

N. Ellsberry 231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee T. Wills # 205

FTO Ellberry #231

Date 7-11-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-11-03 FTO Ellsberry was posted as roving officer. Trainee Wills was posted as C-Floor officer. FTO Ellsberry took 30 minute to complete phase 1 of training. Trainee Wills was allowed to read the task document and instructed on reading the pass-on book, signing post orders, conducting walk-throughs, reporting work orders, medication pass, serving lunch, conducting yard call and shift change. Trainee Wills did not have any questions or concerns throughout the day.

J. R. Miller 203

Trainee's Signature

n. gilbert 231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills, Tomas #205

FTO Mirio, Ronald F 330

Date 12/11/03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Deputy Wills was trained on Floor officers duties.

Trained Trainee was instructed on checking for safety

in inmate's Housing Area and Contrabands. Assist with Medical

for medications, pass to inmates, inmates meals and inmates movement.

Thomas D. Miller #205

Trainee's Signature

Mingo #330

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Willis, Tomas

FTO Mingo, Ronald SR

Date 12/01/02

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

Deputy Wills was trained on the release of inmates from the block. Trainee was advised that every inmate released needs an deputy escort to booking.

Thomas D. Wells #205
Trainee's Signature

Trainee's Signature

 ETO's Signature #330

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-04

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 09-01-03 FTO Nathan Ellsberry was posted as B-floor officer. Trainee Preston Wills was posted as Medical Watch officer. Trainee Wills completed the third phase of training. Trainee Wills successfully explained all steps of the task document as FTO Ellsberry demonstrated. Trainee Wills did not have any questions or concerns throughout the day.

7. P. Wills 205 01-23-04
Trainee's Signature Date

N. R. Ells 231
F.T.O's Signature

FTO MODULE PERFORMANCE CHECKLIST

Chapter _____
Modular Title: CONTROL ROOMTrainee Wills, Preston # 205
FTO Ellsberry # 231

Performance Objective: Following demonstration by the designated Field Trainer, the trainee will safely and securely monitor inmates and the block/sections. Answer requests by telephone, intercoms, and radio. Control and verify counts, control and document access in and out of the block/sections, and conduct and monitor visits/church services. Properly notate all activities relating to medical.	Trainee Reads/Review task document	FTO Explains and Demonstrates	Trainee explains as FTO demonstrates	Trainee Explains and demonstrates	Trainee Practices	Trainee Performs Successfully (Proficiency Test Completed)
1) ENTER CONTROL ROOM AND NOTIFY CENTRAL- RECEIVE BRIEFING FROM ON DUTY OFFICER.						
2) REVIEW ALL PAPERWORK, GREEN BOOK, POST ORDERS, AND CONFIRM COUNTS ON POPULATION SHEETS.						
3) EXIT CONTROL ROOM AND NOTIFY CENTRAL-MEET WITH OFFICERS TO CONDUCT SAFE/ACCURATE COUNTS.						
4) CONDUCT COUNTS SAFELY, ACCURATELY, QUICKLY, IN ACCORDANCE WITH A.C.A. STANDARDS.						
5) UPON COMPLETION OF COUNTS, SIGN TO VERIFY ON POPULATION SHEETS AND RE-ENTER CONTROL ROOM.						
6) NOTIFY CENTRAL OF ENTRY TO CONTROL ROOM AND THAT COUNTS ARE VERIFIED/CLEARED-ASSUME DUTY.						
7) MONITOR ALL SECTIONS AND MAKE AN ENTRY ON YOUR LOG STATING WHAT WAS OBSERVED(EVERY 30 MINUTES). THIS CAN BE TIME APPROXIMATE.						
8) ANSWER RADIO AND TELEPHONE-ALSO ANSWER INTERCOM AND INMATE REQUESTS AS NEEDED.						
9) MAINTAIN ALL MOVEMENT IN YOUR BLOCK-IN/OUT OF YOUR BLOCK USING PROPER FORMS/DO CELL CHANGES. MONITOR ALL STAFF TO ENSURE THEIR SAFETY IN BLOCK.						
10) DOCUMENT ALL RECREATION RELATED ACTIVITIES- ALL MEALS IN/SERVED/OUT-WHAT WAS SERVED-# TRAYS.						
11) ACCURATELY MAINTAIN POPULATION SHEETS-IF ON MIDNIGHT SHIFT CONDUCT ACCURATE RE-WRITE. THIS SHOULD BE ACCOMPLISHED WITHIN TWO(02) HOURS.						
12) PROPERLY BRIEF ONCOMING OFFICER AND ENSURE ALL PAPERWORK/BOOKS/FORMS WERE UTILIZED PROPERLY. DO NO LEAVE UNTIL PROPERLY RELIEVED.						
I certify that proficiency was demonstrated by the above trainee concerning this task on <u>8-4-03</u> (date)						
FTO <u>Ellsberry #231</u> Trainee <u>Wills #231</u>	NE # 231 7-1-03 <u>Repos</u>	NE # 231 7-4-03 <u>Repos</u>	NE # 231 7-5-03 <u>Repos</u>	NE # 231 7-27-03 <u>Repos</u>	NE # 231 7-28-03 <u>Repos</u>	NE # 231 8-4-03 <u>Repos</u>

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee T. Wills #205

FTO N. Ellsberry #231

Date 7-21-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-27-03 FTO Ellsberry was posted as Roving Officer. Trainee Wills was posted as C-control Officer. Trainee Wills completed the Fourth phase of training. Trainee Wills explained and demonstrated all of the steps on the task document while FTO Ellsberry observed. Trainee Wills did not have any more questions or concerns throughout the day.

J. P. Wills 205

Trainee's Signature

W. E. H. #231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills # 205

FTO Ellsberry # 231

Date 7-5-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-5-03 FTO Ellsberry was posted as Roving Officer.
Trainee Wills was posted as C-control Officer. FTO Ellsberry
spent 10 minutes with Trainee Wills. Trainee Wills successfully
named and gave the function of: the inmate inquiry
system, telephone, Electrical panels, Door control panels and
SCBA packs. Trainee Wills did not express any questions or
concerns throughout the day. Trainee Wills does have
previous experience from evening shift.

Thomas R. Wills #205

Trainee's Signature

FTO Ellsberry #231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills #205

FTO Ellsberry #231

Date 7-4-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-4-03 FTO Ellsberry #231 was posted as the Front Desk officer. Trainee Wills #205 was posted as C-Control officer. FTO Ellsberry made contact with trainee Wills via telephone. Trainee Wills did not have any questions concerning control room operations. At the ~~end~~ ^{end} of shift Trainee Wills had no questions or concerns. Trainee Wills does have previous experience

Thomas P. Wills #205

Trainee's Signature

FTO Ellsberry #231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills #205

FTO Ellsberry #231

Date 7-1-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-1-03 FTO Ellsberry #231 was posted as Roving officer. Trainee Wills was posted as B-Control officer. Trainee Wills was allowed to read over the performance check list. Due to Trainee Wills having experience from another shift FTO Ellsberry did not stay and observe. FTO Ellsberry called Trainee Wills throughout the day to check up on him. Trainee Wills #205 reported having no trouble throughout the day.

Thomas P. Wills #205

Trainee's Signature

FTO Ellsberry #231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills, Tomas

FTO Minor, Ronald 3a

Date 11/28/02

Page 61 of 61

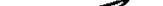
Narrative: Give a brief description of training conducted today and outcome.

Deputy Wills have showed Professionalism Towards inmates when talking and listening. Trainee was also trained on keep a visual on officers when inside of a block section. Trainee Conducted Visitation for inmates with in a block.

Thomas P. Willis #205

Trainee's Signature

FTO's Signature


Signature

#330

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills, Tomas

FTO Mijo, Ronald

Date 11/27/02

Page 1 of 1

Narrative: Give a brief description of training conducted today and outcome.

Deputy Wills maintained all Control room duties.
Control log, Passon book, Population sheet and 30 minute visual
checks of A, B, C, D, E, F sections. Properly briefing on coming
shift on block events.

Trainee's Signature

Thomas P. Wills

FTO's Signature

R. Mijo #330

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills, Tomas Preston

FTO Minor, Donald Jr

Date 11/26/02

Page 1 of 1

Narrative: Give a brief description of training conducted today and outcome.

Trainee wills maintain Control log, Pass on book and Inmate Population sheet with supervision. Trainee also received some training on Control room Computer. F.T.O. Comments: Trainee seems to be a fast learner and adapting well to Control room.

Protonabells #205

Trainee's Signature

W. W. W. G. #330
Signature

FTO's Signature

FTO MODULE PERFORMANCE CHECKLIST

Chapter _____
Modular Title: CENTRAL CONTROLTrainee Wills # 205
FTO Elksberry # 231

<p>Performance Objective: Following demonstration by the designated Field Trainer, the trainee will: Properly control and document access to secure areas, monitor staff/inmate movement in hallways, assist with sorting/documentation of U.S. mail when needed, and in a professional manner communicate telephonically and by radio.</p>	Trainee Reads/Review task document	FTO Explains and Demonstrates	Trainee explains as FTO demonstrates	Trainee Explains and demonstrates	Trainee Practices	Trainee Performs Successfully (Proficiency Test Completed)
	7-6-03 NE # 231 <i>205</i>	7-7-03 NE # 231 <i>205</i>	9-27-03 NE # 231 <i>205</i>	10-11-03 NE # 231 <i>205</i>	10-11-03 NE # 231 <i>205</i>	10-11-03 NE # 231 <i>205</i>
I certify that proficiency was demonstrated by the above trainee concerning this task on <u>10-21-03</u> (date)						
FTO <u>N. Wills</u> <i>231</i>						
Trainee <u>N. Wills</u> <i>205</i>						

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-04

Page 01 of 01

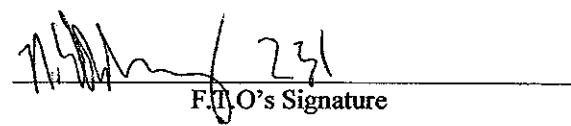
Narrative: Give a brief description of training conducted today and outcome.

On 10-21-03 FTO Nathan Ellsberry #231 was posted as Roving Officer. Trainee Preston Wills #205 was posted as Central Control Officer. Trainee Wills successfully completed the Fifth and sixth phases of training. Trainee Wills successfully completed the proficiency test given by FTO Ellsberry. Trainee Wills is hereby certified to work the post of Central Control. End of Report

T.P.Wills#205 01-23-04

Trainee's Signature

Date

 231

F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O.: N. Ellsberry #231

Date: 01-20-04

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 10-11-03 FTO Nathan Ellsberry #231 was posted as front desk officer. Trainee Preston Wills #205 was posted as Central Control officer. Trainee Wills completed the fourth phase of training and began the fifth phase. Trainee Wills successfully explained and demonstrated all steps of the training task document. Trainee Wills then began the practice phase of training. Trainee Wills did not have any questions or concerns throughout the day. End of Report.

1.P.Wills 205
Trainee's Signature

02-23-04
Date

N. Ellsberry
F.T.O's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee: P. Wills #205

F.T.O. N. Ellsberry #231

Date: 01-20-04

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 09-27-03 FTO Nathan Ellsberry #231 was posted as Roving officer. Trainee Preston Wills #205 was posted as Central Control officer. Deputy Wills completed the third phase of training. Deputy Wills successfully explained all tasks from the task document as FTO Ellsberry demonstrated. Trainee Wills did not have any other questions or concerns throughout the day.
End of Report

J.P. Wills 205 *01-20-04*
Trainee's Signature Date

N. Ellsberry 231
F.T.O.'s Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills #205

FTO Ellsberry #231

Date 7-7-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-7-03 FTO Ellsberry was posted as Roving Officer.
Trainee Wills was posted as Central Control Officer.
FTO Ellsberry spent 5 minutes explaining and demonstrating
the daily operations of Central Control. FTO Ellsberry checked
upon Trainee Wills once during the day. Trainee Wills
did not express any questions or concerns throughout
the day.

T.P. Wills #205

Trainee's Signature

FTO Ellsberry #231

FTO's Signature

HARRISON COUNTY SHERIFF'S DEPARTMENT

Corrections Division

Daily Observation Report

Trainee Wills # 205

FTO Ellsberry #231

Date 7-6-03

Page 01 of 01

Narrative: Give a brief description of training conducted today and outcome.

On 7-6-03 FTO Ellsberry was posted as A-Floor Officer. Trainee Wills was posted as Central Control Officer. Trainee Wills was allowed to read the task document. FTO Ellsberry checked on Trainee Wills throughout the day both in person and via telephone. Trainee Wills did not express any questions or concerns throughout the day. Trainee Wills does have previous experience in central control.

Thomas P. Wills #205

Trainee's Signature

FTO Ellsberry #231

FTO's Signature